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IMARISHA QUARTERLY REPORT

IMARISHA — TANZANIA ECONOMIC STRENGTHENING FOR
HOUSEHOLDS AFFECTED BY AIDS

APRIL TO JUNE 2011 — QUARTER 2, YEAR 1

THIS REPORT WAS PRODUCED FOR REVIEW BY THE UNITED STATES AGENCY
FOR INTERNATIONAL DEVELOPMENT. IT WAS PREPARED BY DAI.

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TABLE OF CONTENTS

1. PROJECT ADMINISTRATION AND FINANCE.....	2
2. TECHNICAL PROGRAM.....	3
2.1 TECHNICAL AREA 1: INCREASING THE CAPACITY OF PEPFAR IMPLEMENTING PARTNERS	E
RROR! BOOKMARK NOT DEFINED. 2.2 TECHNICAL AREA 2: ESTABLISH LINKAGES, STRATEGIC ALLIANCES AND PILOT PROGRAMS.....	6
2.3 Technical Area 3: Improve GOT Capacity.....	8
2.4 Technical Area 4: Enhance the Evidence Base Through Increased M&E Capacity	11
3. COMMUNICATIONS	13
4. WORK PLAN FOR COMING QUARTER.....	14
5. STATUS OF INTERNATIONAL SHORT TERM CONSULTANCIES	16

PROJECT ADMINISTRATION AND FINANCE

► Year I Project Startup

- a. **Hire local staff.** As of the end of Quarter 1, only one key personnel position remained to be recruited and hired. During Quarter 2, IMARISHA proposed Ipyana Mwakasaka for the Economic Development Manager position. At the close of the quarter, approval had not been received. (It was received in July and Mr. Mwakasaka began work in early August). In addition, a Livelihoods Coordinator, Lucy Maziku, who has expertise in nutrition and poultry. Also during Q2, Director of Finance and Administration, Ashura Mayalla resigned to join the USAID funded NAFKA project. During Q3, IMARISHA will begin to recruit her replacement.
- b. **Set of IMARISHA IT and Accounting Systems and Training of Local Staff.** Two DAI home office staff members, Erik Bjers and Vahe Sahakyan travelled to Dar es Salaam to set up and train staff on the IMARISHA IT system (including server and all its IT equipment) and field accounting system. In particular, the Field Accounting System will greatly ease all financial transactions and will improve the project's ability to report and monitor spending trends.
- c. **Work plan Developed and Submitted.** IMARISHA received approval of its work plan on May 31, 2011.
- d. **Performance Monitoring Plan.** IMARISHA will submit a revised PMP following the completion of its partner assessment and household economic assessment.

Quarter Two Deliverables.

- Local staff hired, including key personnel approved by USAID by end of Q1. Close to completion.
- IT systems and field accounting systems set up and functioning. Q2
- Work plan developed and submitted by end of Month 3. Approval received in Q2
- Performance Monitoring Plan- To be submitted in Q3 following partner assessment

2. TECHNICAL PROGRAM

2.1 TECHNICAL AREA 1: INCREASING CAPACITY OF PEPFAR IMPLEMENTING PARTNERS (IPS)

OVERVIEW

For Quarter 2, IMARISHA made a big external push to introduce and promote IMARISHA and began to learn more about ES activities and partners in Tanzania. This introduction and promotion came through one-on-one meetings but was primarily done in the context of several formal presentations at a variety of different forums – both health and food security oriented.

ACTIVITY DESCRIPTIONS AND DELIVERABLES

- **Engage PEPFAR IPs in informational dialogues to discuss IMARISHA vision and plans.**
During Quarter 2, IMARISHA staff continued to introduce the project to key PEPFAR MVC and HBC partners and sub-partners and learn more about their operations including one-on-one meetings with IMA World Health, Mildmay, and Tunajali. In addition to these one-on-one meetings, IMARISHA made presentations to the MVC Implementing Partners Group, the HBC Implementing Partners Group, Feed the Future (FtF) partners at an FtF kick off meeting in Kilombero and to FHI staff from 4 projects. (For more details see Technical Areas 2 and 3).

- **IMARISHA Baseline Assessments.**

During Quarter 1, IMARISHA began developing a partner assessment tool, a questionnaire that captures data on PEPFAR partners and sub-partners in a variety of areas including target beneficiary groups, current economic strengthening activities, community stakeholders and partners, ES focused staff, financial resources for ES activities, operations, results management, referrals and linkages, and challenges currently facing organizations/projects as it relates to economic strengthening. During Quarter 2, the tool was finalized and field tested during a trip to Morogoro to meet sub-partners and begin introductions of the program to local government authorities.

On May 13, IMARISHA staff held its first partner meeting at the Regency Park Hotel, hosting more than 40 people from 28 organizations/programs including USAID and DOD. The purpose of the meeting was to introduce IMARISHA to PEPFAR partners and introduce our partner assessment process, the questionnaire and share with partners next stepped planned for the coming months. USAID and IMARISHA staff gave presentations on economic strengthening and what could be expected from IMARISHA in the coming years.

- **Conduct Partner Assessments.** In late May IMARISHA staff began the sub-partner assessment process, travelling first to the southern and central regions of IMARISHA's geographic coverage area to meet with sub-partners and district officials. Travel to northern regions, specifically Mwanza and Shinyanga are planned for third quarter. As of the close of Quarter 2, IMARISHA staff had visited more than 35 implementing partners (prime partners, sub-partners and regional offices for prime partners) and collected assessment questionnaires from 32 organizations. By the end of its assessment period IMARISHA hopes to reach close to 70 partners and sub-partners and receive at least 50% of the surveys from partner organizations. The assessment tool provides a baseline for IMARISHA technical assistance to partners, but also provides partners with clearer understanding and appreciation of economic strengthening activities and is the first step in IMARISHA's TA with partners. IMARISHA expects the partner assessment process will be completed in early August and by late August a report on the state of economic strengthening will be produced for review and dissemination.

- **Data Analysis.** In June, IMARISHA staff began analyzing returned assessment questionnaires. The complete and final results of the analysis will be available in late August. However, as of the close of Quarter 2, the partner assessment process has revealed some interesting information that will be helpful to tailoring IMARISHA's assistance in economic strengthening. Specifically, early trends identified include:
 1. The majority of economic strengthening activities currently being implemented by PEPFAR partners fall into the category of economic hand-outs or acute poverty support. The largest single area for acute poverty support was the direct payment of school fees for MVC. Similarly, very few organizations were undertaking ES interventions that were focused on economic growth or income creation.
 2. Where activities have moved beyond hand-outs, ES interventions have largely been done through one-off training on a particular ES topic or intervention. These one-off trainings have not included ongoing capacity support and with the exception of savings led microfinance, much remains to be done to provide ongoing capacity development support.
 3. Very few organizations were making any kind of referrals for ES interventions.
 4. In terms of IGAs, a substantial number of organizations had promoted livestock activities (instead of agriculture). However, many organizations also commented on big problems with animal mortalities and in almost all cases, the animals were also provided at no cost to beneficiaries, further bolstering the trend toward handouts; and
 5. There has been a substantial underinvestment in economic strengthening activities across the board. Although budget figures reported by partners on ES activities seemed to have many discrepancies and inaccuracies, we believe that investment in ES interventions has been less than 10% and in most cases less than 5%.

Quarter Two Deliverables:

- Adapted Partner Assessment Tools (National and Sub-national) completed and rolled out. (mid Q2)
- Partner event held at the Regency Park Hotel to introduce the assessment process and IMARISHA's work plan going forward (mid Q2)
- Data analysis tool developed and data capture begun. (Begun Q2, to be completed in Q3)

► IMARISHA Economic Strengthening Capacity Building Program.

During Quarters 1 and 2 IMARISHA staff began discussions on the design of its future capacity building program. Much of the focus will be centered on “how” beneficiaries are and could in the future be effectively reached with ES programming—particularly through building upon existing group structures, highlighting and utilizing local resources within the community, building realistic expectations around capacity developing and duration of mentoring and reducing dependency on donor give-aways (economic or other) so that communities and households are empowered to take over. These dialogues with partners continued in Q2 as part of the assessment process.

- **Design IMARISHA Capacity Development Modules.** Following the completion of the national assessment in Q3, IMARISHA will roll out its training and capacity building program. During Q2 staff began basic preparation on this and hopes to roll out the first courses during Q3. One task undertaken by IMARISHA's summer intern is to identify open source materials available across a variety of ES disciplines, particularly those already available in Kiswahili and share these resources with implementing partners. A full list will be available in Q3.
- **Roll out core economic strengthening mentoring and training.** IMARISHA's official training activities will be launched in Q3, but IMARISHA has already started mentoring a few organizations unofficially. Specifically this quarter, IMARISHA provided mentoring and TA to FHI as a part of an FHI staff development effort on economic strengthening. IMARISHA presented on the topic of “Workable Strategies for Economic Strengthening”.
- **Develop Focus Notes on Different Economic Strengthening Topics.** During Q1 IMARISHA and FANTA-2 agreed to jointly write a short focus note that focuses on nutrition, food security

and livelihoods. During Q2, further discussions were had but no concrete movement forward was made due to unresolved issues surrounding AED's acquisition and FANTA 2's unclear position going forward.

Quarter Two Deliverables:

- Training and capacity building program in design and planning stages. To be rolled out in Q3.
- IMARISHA provided mentoring to FHI.

2.2 TECHNICAL AREA 2: ESTABLISH PARTNERSHIPS, LINKAGES, AND PILOT PROGRAMS

OVERVIEW

During Q2 IMARISHA led and participated in many initial meetings with Feed the Future and other partners. A planned USAID Feed the Future meeting provided a great opportunity to meet many partners and learn more about their programs, many of which are new and do not yet offer clear opportunities for linkages, but with whom IMARISHA can plan in the coming months and years.

Additionally, starting in Q3, IMARISHA will roll out its partnership program with different PEPFAR implementers (prime partners and sub-partners). These partnerships will take different forms but will focus on strengthening good practices, building staff skill sets, improving internal operations and monitoring of ES activities, fostering linkages, building sustained strategic alliances, and fostering learning through dialogue among peer organizations.

ACTIVITY DESCRIPTIONS AND DELIVERABLES

► **Technical Assistance for PEPFAR IPs.**

IMARISHA's formalized technical assistance will begin after the partners assessment is finalized in August. In the interim, IMARISHA has provided informal TA with implementing partners, commenting on tools, participating in partner meetings and using the field visits and needs assessment as a first step in IMARISHA's technical assistance to PEPFAR implementing partners.

Quarter Two Deliverables:

- N/A

► **Health and Economic Strengthening Partners Linkage Building.**

During Q2, the IMARISHA team met a variety of economic development organizations to understand potential linkages with the program going forward. During Quarter 2 IMARISHA staff met with the following organizations: Technoserve (SHIFT and the General Mills Programs), BRAC, and the Acumen Fund. A number of the conversations focused on how IMARISHA should help to develop the "terms of engagement" that would be agreed upon by both FtF/Economic Growth (EG) partners and PEPFAR implementers. These terms of engagement would ensure an agreed upon set of rules/principles to ensure the linkage succeeds. The biggest stated concern of EG partners was that PEPFAR beneficiaries may receive preferential treatment (e.g., additional grants or soft loans) that might undermine other joint activities that were undertaken with a broader population where this same package was not provided to all beneficiaries. That is to say, EG partners want to have the same sets of rules applied to their farmer groups or beneficiaries as to any beneficiaries sourced from a PEPFAR partner. ES partners are concerned that if there are inconsistencies within groups, dissent and dysfunction will emerge, undermining the group dynamic and success of activities. As more concrete activities are identified, IMARISHA will work with partners to establish mutually beneficial terms for collaboration.

IMARISHA's conversations with BRAC also proved promising. BRAC, a global microfinance organization with 5 years in Tanzania, is quite interested in linking Iringa based PEPFAR programs into its activities focused on youth and young women in particular. Over the next quarter, IMARISHA will work to facilitate beneficial linkages with BRAC's Empowerment and Livelihoods for Adolescents (ELA) program.

The FtF partner programs are just beginning and IMARISHA has reached out and is working to establish mutually beneficial collaborative relationships with NAFKA (ACDI/VOCA) and the Abt

Associates/Technoserve project. Defined opportunities for collaboration will be identified in the next two quarters.

Quarter Two Deliverables:

- FtF partners engaged and introduced to IMARISHA. Q2; Additional discussions pending in subsequent quarters.

► **IMARISHA Competitive Grants Program.**

These activities have not yet begun. These activities will begin in earnest in Q3 with the technical assistance expected on the grants program design and in the recruitment of a grants manager.

Quarter Two Deliverables:

- N/A

► **IMARISHA Public Private Partnership (PPP) Program.**

- ***Engage Private Sector Partners to Identify Common Goals for PPP Programs***
No activities undertaken at this time
- ***Engage FtF Partners to Determine Common Goals and Collaborations and Linkages for Maximum Impact, particularly in Dodoma, Morogoro and Iringa.***
During Q2 IMARISHA held several meetings with Feed the Future (FtF) and other development partners (as noted above) to discuss how the program could link or facilitate participation of vulnerable populations into larger, more robust economic development programming. Feed the Future meetings in Kilombero were particularly useful for identifying local sources for training and capacity building for PEPFAR partners, as well as partners to whom health partners could be linked for more advanced economic strengthening activities, particularly around agriculture.

Quarter Two Deliverables:

- Initial meetings held with ten EG/FtF partners in Dar es Salaam and at Kilombero FtF meeting, Q2.

2.3 TECHNICAL AREA 3: IMPROVE GOT CAPACITY

OVERVIEW

As PEPFAR shifts its strategy from emergency response to sustainable country ownership, it's imperative that the Tanzanian government continues to expand (or at least effectively maximize) its capacity to facilitate, promote and monitor public health and economic responses/activities that help individuals and families coping with HIV/AIDS. A host of different Tanzanian government programs work to meet the needs of vulnerable populations in Tanzania, including those affected by HIV/AIDS. IMARISHA through its work hopes to collaborate with both those addressing the public health response as well as those focused on economic growth, poverty reduction and social safety nets. It will also work with the myriad of civil society and other donor funded organizations assisting the government with this response.

ACTIVITY DESCRIPTIONS AND DELIVERABLES

► **Engage Tanzanian Government health and economic entities and foster cooperation.**

During Q2 IMARISHA began more serious engagement with the Government of Tanzania (GoT), albeit primarily at the district and village level. The focus of this engagement was to introduce the program and learn more about areas of collaboration.

• ***Hold initial meetings with key government institutions.***

During Q2 IMARISHA made visits to 25 local government authorities (LGAs) (21 district councils and district executive directors, 2 municipal councils and 1 city). These meetings were conducted parallel to the partner assessment process, and in many cases, were organized with the support and introduction of PEPFAR sub-partners. The visits were used to introduce the project to LGAs and to learn more about how LGAs support HIV vulnerable households. In general, there was a very positive response to IMARISHA's approach and high willingness to cooperate and collaborate. IMARISHA was also able to understand how collaboration takes place across disciplines (health, education, agriculture) at the district or municipal level. In some places this collaboration and coordination was strong, in other regions less strong. LGA supported ES activities fell into three areas:

1. Provision of soft loans through the Women and Youth Fund, a Ministry of Community Development, Gender and Youth supported initiative.
2. Provision of MVC support funds provided by TACAIDS (with very little focused on ES); and
3. Provision of grants from the Tanzanian Social Action Fund to group based income generating projects for vulnerable populations (especially HIV affected groups).

Although all three areas had notable achievements and strong projects under all three areas, including some good collaboration in some locations with MVC service providers, IMARISHA noted a few areas and opportunities where the project may be able to help improve activities and capacity including providing training and capacity building to TASAF Programme officers, District Community Development officers and Council HIV/AIDS coordinators on topics ranging from entrepreneurship and business skills development, market analysis, and group dynamics and formation, to name a few.

IMARISHA also held an introductory meeting with a representative of the Permanent Secretary's office from the Prime Minister's Office for Regional and Local Government (PMORALG) in Dodoma.

In summary, IMARISHA has held initial discussions with the following GOT entities. More meetings are planned for Q3.

INSTITUTION	MEETING PURPOSE	MEETING HELD
TACAIDS, MOHSW/DSW and NACP	Introduce IMARISHA; identify areas of collaboration	Meetings requested in April, June and July but to date no meetings scheduled; TACAIDS meeting scheduled for August 2011
Ministry of Agriculture and Food Security: national and district levels	Introduce IMARISHA; identify areas of collaboration	District level meetings held in all regions; national level meetings still pending
DEDs/DMO/DCDO/TASAF	Introduce IMARISHA; identify areas of collaboration	District level meetings held in all regions;
Multi-sectoral AIDS Committees at the community, ward and village levels (CMACs, WMACs, VMACs).	Introduce IMARISHA; identify areas of collaboration	Pending roll out of more formal IMARISHA partnerships
Other HIV/AIDS related committees and structures (CHACC, DACC, etc)	Introduce IMARISHA; identify areas of collaboration	District level meetings held in all regions;
The Private Sector, including the Tanzania HIV/AIDS Business Coalition	Introduce IMARISHA; identify areas of collaboration	IMARISHA to reach out in Q3 and 4 in those areas of focus for 2011 and 2012
Most Vulnerable Children Committees (MVCCs)	Introduce IMARISHA; identify areas of collaboration	Meetings held with some MVCCs in some regions
MVC and HBC IPs Groups (IPG)	Introduce IMARISHA; identify areas of collaboration	Presentations made in April (MVC) and May (HBC); regular participation is ongoing

Quarter Two Deliverables:

- Initial meetings held with GoT, particularly LGA in Q2; further meetings expected in Q3 and 4

► Convene Task Force and Implement Stocktaking at National Level.

Activities have not yet started.

Quarter Two Deliverables:

- N/A
- **Collaborate and Coordinate with other IPs, Specialized TA Providers and other PEPFAR partners supporting the GOT.**

During Q2 IMARISHA made introductory presentation to both the MVC and HBC implementing partners groups (in April and May, respectively). During the meeting with the HBC implementing partners group, discussion centered around the need for a common set of performance indicators for ES, particularly indicators to measure outcome and impact, not just outputs. During this meeting IMARISHA volunteered to convene a working group to address identify these measures. (See more information under Technical Area 4 of this quarterly report).

In addition during Q2 IMARISHA provided input on two key documents of other specialized technical assistance providers. First, IMARISHA provided comment and input via the FHI managed Systems Strengthening Program to the Muhimbili University team evaluating the National Costed Plan of Action (NCPA) for Most Vulnerable Children (2007-2010). The report (and plan) does not focus extensively on economic strengthening, livelihoods or other socio economic aspects. IMARISHA expressed concern about some of the initial recommendations on

ES “best practices” (e.g., around animal bank programs, engaging the private sector to provide services, volunteer compensation, among other topics) in the report and will continue to engage in the report’s refinement moving forward to ensure evidence-based best practices are included and guide the impact mitigation components.

Second, IMARISHA provided content to the MVC service provider job aides being developed by the URC managed Healthcare Quality Improvement program for the ministry of Health.

IMARISHA looks forward to reviewing future drafts of both of these documents as well as contributing to the next iteration of the NCPA.

Quarter Two Deliverables:

- IMARISHA made presentations on economic strengthening to both the MVC and HBC IPs Groups (IPG) (Q2).
- Contributions to the NCPA evaluation and MVC service provider job aides provided. Q2

2.4 TECHNICAL AREA 4: ENHANCE THE EVIDENCE BASE THROUGH INCREASED M&E CAPACITY

OVERVIEW

Links between livelihoods development activities and household asset stabilization are clear, but indicators to measure the health impact of integrated economic strengthening programming are still nascent. The challenges to measuring the impact underscore fundamental differences between mainstream HIV/AIDS interventions (treatment, behavior change focused prevention activities, palliative care, for example) and economic strengthening/livelihoods programming (e.g., agriculture, private sector development, business development). IMARISHA is facilitating a learning process to develop systematically permanent economic strengthening M&E feedback and learning systems, track household economic performance, and bolster sustainability by using this information and data for outcome-oriented course correction to activities that do not produce results.

ACTIVITY DESCRIPTIONS AND DELIVERABLES

► **Ensure feedback and learning processes are integrated into IP project framework.**

Learning and monitoring from implementation is a critical process for IPs and their internal learning and monitoring systems were included within the partner needs assessment. As a part of the partner needs assessment and other ongoing monitoring efforts, IMARISHA is working to establish feedback and learning processes with IPs.

Quarter Two Deliverables:

- N/A

► **Expand and integrate M&E processes and systems.**

During May 2011 IMARISHA gave presentations to both the MVC/UNICEF Implementing partners group and the Home Based Care Implementing Partners group. During the HBC IPG, partners expressed great interest in identifying the right set of indicators and performance monitoring tools for economic strengthening. At the meeting IMARISHA offered to organize and convene the Performance Monitoring for Economic Strengthening Working Group. The group which began meeting in mid May and now meets monthly brings together HIV/AIDS service providers, particularly those that work on HBC and those that work with most vulnerable children (MVC) to identify, discuss and adopt a set of common performance indicators that can be used to measure activities and outcomes related to the intervention undertaken on economic strengthening.

The group has met twice, convening M&E and ES specialists from the following organizations:

- FHI-ROADS
- Pathfinder
- Africare – Pamoja Tuwalee and HBC
- Pact Tanzania
- SONGONET/RUNOWA

In preparation for its second meeting on 6th July 2011, IMARISHA compiled a list of different economic strengthening indicators captured from various sources including draft MERG indicators, EG programs and the new Feed the Future program and distributed it to the participants for review and discussion. At the next meeting in Quarter 3, working group members will work jointly to eliminate extraneous or irrelevant indicators, add to the list any indicators or areas that the partner thinks is important to be measured and should be included in the list. This can include indicators that programs currently use as well as new ones. Next

meeting will be held on 3rd August 2011 where the group will finalize this list for partners to adopt. Additionally, the group will discuss IMARISHA's household baseline tool, the household economic assessment survey and the process for rolling it out.

Quarter Two Deliverables:

- Organized and convened the Performance Monitoring for Economic Strengthening Working group for HBC and MVC service providers;

► **Strengthen the evidence base between economic livelihoods and HIV/AIDS.**

Activities have not yet begun.

Quarter Two Deliverables:

- N/A

3. COMMUNICATIONS

IMARISHA's communications strategy in Year I focuses mainly on building a higher level of awareness about the importance of sound commitment to economic strengthening for HIV/AIDS affected households.

Activity Descriptions and Deliverables

► **Effectively communicate IMARISHA project information, achievements and lessons learned.**

IMARISHA is communicating information about its technical assistance, training, mentoring and capacity building throughout the course of the project. IMARISHA's communications tools will include: activity updates, success stories, presentations, grant profiles, and project reports that will be used to communicate results to USAID, project counterparts, GOT, other donors and the general public. Down the line IMARISHA's communications tools will seek to leverage more sophisticated resources through the Tanzanian Capacity and Communication Program that use local media and other channels for raising awareness.

Quarter One Deliverables:

- Project Presentation developed (short version and full length) and delivered 4 times in Q2.
- Presentation on ES strategies and savings led microfinance developed and delivered at FHI Staff Development day – Q2.

4. WORK PLAN FOR COMING QUARTER

Below are the following planned activities for Quarter 3 by technical area.

ACTIVITY	DATE TO BE COMPLETED	RESPONSIBILITY
Project Administration and Finance		
IT Systems Set-Up (begun in June, to be completed in July)	July 2011	Erik Bjers
Field Accounting Systems (begun in June, to be completed in July)	July 2011	Vahe Sahakyan
Recruit Director of Finance and Administration and Grants	August 2011	Colleen Green, Krystal Lea-Friesth (DAI Home office)
Complete hiring of other operations staff (driver, administrative specialist, grants manager)	August – September 2011	Colleen Green, Krystal Lea-Friesth (DAI Home Office)
Train staff in DAI systems (Lotus Notes, TAMIS)	August 2011	Sudharshini Dewardene (DAI home office)
Set up IMARISHA Grants Management Systems	August 2011	Krystal Lea-Friesth
Interview and hire Grants Manager	September 2011	Colleen Green, Krysall Lea-Friesth
Finalize field operations and personnel manual	August 2011	Krystal Lea-Friesth
Finalize PMP	August 2011	Khalid Mgaramo
Technical Area I: Increasing Capacity of PEPFAR Implementing Partners		
National and Sub-national Partner Assessment Process Completed	July- early August 2011	Daniel Laizer, Khalid Mgaramo, Lucy Maziku
Complete Assessment Reports including the National Report on the State of ES in Tanzania and smaller partner reports	August 2011	Daniel Laizer, Khalid Mgaramo, Lucy Maziku, Colleen Green, Kris Capella, Kirsten Weeks (DAI home office)
Meet with PEPFAR partners to plan 2011-2012 partnerships	August-September 2011	Colleen Green, Daniel Laizer, Khalid Mgaramo, Ipyana Mwakasaka
Finalize and roll out technical assistance facility	August – September 2011	Colleen Green, Daniel Laizer, Khalid Mgaramo, Ipyana Mwakasaka
Continue design, development, and planning of initial training and capacity building courses	August – September 2011	Daniel Laizer, Ipyana Mwakasaka, Lucy Maziku
Roll out of first training and capacity building programs	September 2011	Daniel Laizer, Ipyana Mwakasaka, Lucy Maziku
Design technical aspects of grants program and prepare for Q4 roll out	August – September 2011	IMARISHA team
Develop SOW for causal model training specialist and make preparations for work to be	September 2011	Khalid Mgaramo and Colleen Green

completed in Q4		
Technical Area 2: Establish Partnerships, Linkages and Pilot Programs		
Meet with various ED and FTF partners to discuss IMARISHA and potential linkages	July to September	Colleen Green, Daniel Laizer, Khalid Mgaramo, Lucy Maziku, Ipyana Mwakasaka
Continue identifying potential linkage partners for HBC and MVC organizations	July to September	Colleen Green, Daniel Laizer, Khalid Mgaramo, Lucy Maziku, Ipyana Mwakasaka
Technical Area 3: Improve the Capacity of the GOT		
Meet with TACAIDS, DSW and NCPA	August and September 2011	Colleen Green
Meet with district, ward and village level government as part of assessment process	July and August 2011	Colleen Green, Daniel Laizer, Khalid Mgaramo, Lucy Maziku
Participate in TACAIDS Impact Mitigation Working Group	August –September 2011	Colleen Green
Technical Area 4: Enhance the Evidence Base through Increased M&E Capacity		
Continue work with ES performance monitoring technical working group	July – September 2011	Khalid Mgaramo
Present HEA to Partners	August 2011	Colleen Green and Khalid Mgaramo
Finalize planning for household economic needs assessments	August – September 2011	Khalid Mgaramo, Kirsten Weeks (DAI home office) and local consultant, Rwelengera Mugyabuso
Field test HEA tool	September 2011	Khalid Mgaramo and local consultant, Rwelengera Mugyabuso
Roll out HEA	September – October 2011	Khalid Mgaramo and local consultant, Rwelengera Mugyabuso
Communications		
Develop one activity update and success story	August – September 2011	IMARISHA team

5. STATUS OF INTERNATIONAL SHORT TERM CONSULTANCIES

The matrix below lays out planned short term international consultancies for 2011 as well as the status (completed, in progress, pending) of the consultancies. Other short term technical assistance may be procured internationally with concurrence from the AO/ AOTR. Additionally, IMARISHA will source local consultants and expertise for a variety of work related to partner organizations.

Name of Individual	Role/Assistance he/she will provide	Estimated timeframe	Status
Krystal Lea	Start up Specialist; assistance with operational start up of IMARISHA	January – February 2011	Completed Q1
Caesar Layton	Project Technical Lead; Technical engagement on work plan	March 2011;	Completed Q1
Kate Ogorzaly	Project Coordinator; Training of financial management staff;	March – April 2011;	Completed Q1
Barbara Seligman	Acting COP in absence of COP (during personal leave)	April 2011	Completed Q1
Kristopher Capella	Summer intern; assistance with mapping exercise, completion of assessment reports and other activities	June – August 2011	In process
Erik Bjers	IT Specialist; set of IMARISHA office network and IT systems	June 2011	Completed Q2
Vahe Sahakyan*	Financial Accounting System Specialist to set up permanent accounting system	June- July 2011	Completed Q2
Sudharshini Dewardene	TAMIS Specialist; development of and staff training on DAI's technical assistance management information system (TAMIS)	August 2011	Planned for Q3 (pending visa)
Krystal Lea-Friesth	Grants Operations and Systems Specialist; Acting DFA	August 2011	Will take place in Q3
Kirsten Weeks	HEA and Strategic Planning	August 2011	Will take place in Q3
Alyson Lipsky	Causal models; development of training for health and livelihood models	Estimated October-November 2011	Planned for Q4

Note: IMARISHA will be requesting additional time from DC based staff on operations support (and after Krystal Lea-Friesth returns to the home office) while a new DFA is being recruited.

*Note: this STTA was noted in the budget but left out of the matrix that was submitted with the work plan. The time, however, has been accounted for in the IMARISHA budget.

**IMARISHA – TANZANIA ECONOMIC STRENGTHENING FOR
HOUSEHOLDS AFFECTED BY AIDS**

Mikocheni A, Phase II, Plot 302,
Talk of the Town Street, Dar es Salaam